



Little River Elementary PTA EXEC. MEETING

August 16, 2022 / 7:00 pm / Virtual Meeting

ATTENDEES: Elizabeth Bush, Sharolyn Paschal, Aimee Comi, Kimberly Dempsey, Kevin Murphy, Meg Thompson

CALL TO ORDER: 7:04pm

AGENDA

President: Elizabeth

- General Membership Meetings- In-Person or In-Person with Virtual access- Needs to be voted on by executive committee. Elizabeth prefers in-person with virtual access. Heather prefers in-person.
 - The Executive Board will vote on how regular general membership meetings will be conducted.
 - In favor of in-person meeting- 0 votes
 - In favor of concurrent in-person and virtual meeting- 4 votes
 - Abstain- 1 votes
- Bylaws and [Standing Rules](#)-
 - Update on [VA PTA bylaws](#) and LR PTA bylaws and [Organizational Structure Form](#) submitted to VA PTA in Oct.
 - Standing Rules- Edit and vote to adopt standing rules
 - The Executive Board will vote to make a standing rule that agendas for regular executive board meetings and regular general membership meetings will be disseminated to the board no less than five days prior to the scheduled meeting. Elizabeth makes the motion, Sharolyn seconds.
 - **Dissemination of agenda for regular executive board meetings**
 - In favor- 4 vote

- Not in favor- 0 vote
- Abstain- 1 vote
- **Dissemination of agenda for regular general membership meetings**
- In favor- 4 vote
- Not in favor- 0 vote
- Abstain- 1 vote

The Executive Board will vote to make a standing rule that agendas for regular general membership meetings will be disseminated to the PTA members no less than two days prior to the scheduled meeting.

- In favor- 5 vote
- Not in favor- 0 vote
- Abstain- 0 vote

Treasurer: Sharolyn

- Taxes- Working on this and will be completed this week.
- Bank Reconciliation- Emailed to board today. Needs two people to review the documents and sign off on them (cannot be Elizabeth since she is a signer on the account).
- Proposed [Budget](#) and [Actual Spending](#)
 - Proposed budget
- [Card Reader](#)- Discussion and vote
 - Vote to purchase a PTA card swiper- Motion by Elizabeth, Second by Sharolyn
 - In favor 5
 - Vote for system
 - Truist- 0 votes
 - PayPal- 0 votes
 - Square- 6 votes

School Administration: Kevin Murphy

- Thanks for support and looking forward to this year.
- Teachers have really appreciated the restock and refresh of the teacher lounge and kitchenette.

- What does admin need to do for Back to School Bash? Meg answered that we do not need much. Mr. Murphy- Cafeteria could be available if needed. Available bathrooms would be through the far left door behind the school. Other school hallways will be blocked with double doors and other barriers.
- What does the PTA need for Open House and Back to School Night?

VP of Events & Community: Meg

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VP of Fundraising: Aimee

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Volunteer Coordinator: Brandi

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Secretary: Heather

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Old Business

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New Business

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Action Items

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Next Executive Meeting: Monday, August 29th, 7pm

ADJOURNED AT: 8:40pm